

ROSARY ACADEMY
TEACHER PERFORMANCE – OBSERVATION FORM

Teacher:

Observer :

Date:

Period:

Subject:



Classroom Procedures

Category	Observed	Not	Comments
Did class begin and/or end with a prayer?			
Attendance Logistics			

Classroom Instruction

Category	Unsatisfactory	Growth Need	Satisfactory	Not Observed	Comments
Engagment Consistently uses instructional practices (demonstrations,group work, graphic organizers, guided practice, games...) that typically motivate and engage most students both during the lesson and during independent work and home work.					
Assessment of student understanding Uses a variety of effective methods to check for understanding; immediately works to clarify. Gives immediate feedback.					
Directed Student Discussions Has students actively think about, discuss, and use the ideas and skills being taught					

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Demonstrates Knowledge of Content and related pedagogy (method and practice of teaching)					
Demonstrates Knowledge of development characteristics of age group					
Demonstrates Knowledge of how students learn					
Demonstrates awareness of student skills and knowledge					
Demonstarates knowledge of resourses for teaching and student resources					
Designs and structures lessons					
Goals clearly communicated in the introduction					
Teacher begins lesson or activity with appropraite review of previous material					
Introduces lesson with specified learning objectives					
Asks appropriate questions at the level of the students and provides relevant examples					
Circulates during class to check all students performances					
Teacher provides prompt feedback and affirms student responses					
Materials, supplies, and equipment are ready to start the beginning of class.					

COMMENTS/COMMENDATIONS:

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Teacher/ Student Relationships:

Students demonstrate respect for teacher					
Teacher demonstrates positive attitude and rapport with students					
Teacher checks for student comprehension					
Teacher demonstrates ability to be flexible and personalize instruction for students					

COMMENTS/COMMENDATIONS:

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Classroom Management:

Category	Unsatisfactory	Growth Need	Satisfactory	Not Observed	Comments
Teacher Creates a stimulating and effective environment for learning					
Teacher establishes and maintains a disciplined environment					
Teacher demonstrates effective planning and organization skills					
Teacher is effective in directing and organizing the class					
the routine administrative matters of the class (phone use, food,					
Teacher established procedures for verbal participation in activities such as class discussions, small group work, etc...					
Teacher frequently monitors student behaviors					
Teacher stops inappropriate behavior promptly maintaining the dignity of the student					

COMMENTS/COMMENDATIONS:

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Other Professional Responsibilities

Category	Unsatisfactory	Growth Need	Satisfactory	Not Observed	Comments
Teacher regularly publishes student progress via Aeries, at a minimum of every 2 weeks					
Teacher regularly publishes assignments and announcements on learning Management pages (OneNote)					
Maintains a classroom environment that replicates a Christian atmosphere					
Models the Catholic/Christian virtue					
Teacher complies with C4L and accommodations for students with Learning Differences					
Teacher works collaboratively with department and administration					
Teacher is available for students by adhering to faculty office hours					
Teacher is available to meet with parents and/or returns parent calls/emails in a timely & appropriate manner.					
Teacher submits proof of Professional Growth every 3 years					
Teacher attends faculty, department meetings, and in-services as required					
Teacher actively attends and supervises all school wide masses, assemblies & events as outlined in the faculty handbook					

COMMENTS/COMMENDATIONS:

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Summary of Commendations:

Summary of Recommendations:

Signature of Teacher

Date

Signature of Observer

Signatures above acknowledge that the performance appraisal has been discussed. The teacher acknowledges she/he has read this evaluation and understands its contents. The teacher signature does not necessarily indicate concurrence with this appraisal.

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