

ACADEMICS

PHILOSOPHY

The primary purpose of the Rosary Academy curriculum and instruction is to prepare students for academic success and to be ready for college and career while fostering ethical and moral growth through the integration of Gospel values across disciplines. This goal is achieved through a balanced liberal arts curriculum, individualized programs of study, rigorous courses, and a competent and dedicated faculty who embrace the principles included in the United States Conference of Catholic Bishop's letter "To Teach as Jesus Did." The academic program is designed for students to master Rosary Academy academic skills and to foster inquiry, diversity, creativity, true scholarship, a love of God, and life-long learning.

OFFICE HOURS

Office Hours is intended to give students the opportunity to get additional help from their teachers during the school day, increase teacher/student communication, and to minimize student stress. Students will have flex period on certain days that are marked in the calendar to visit any teacher with whom they have questions, need extra help, or just need a quiet place to study. During Office Hours, all students must be in a classroom with a teacher or supervisor.

If a student has a D or an F in any class, she may receive an email from that teacher requiring her presence at the next Office Hours. If a student receives multiple emails requiring her presence, she must communicate with those teachers and make proper arrangements, which includes attending at least one. A teacher can assign a detention for a student who does not make the necessary arrangements.

The language of communication and instruction at Rosary Academy is totally in English with the exception of World Language classes which are taught in the target language.

CURRICULUM

Rosary Academy is a college preparatory school with over 150 academic courses available. Students are accepted based on the expectation that they are capable of meeting the academic rigors of the curriculum. While at Rosary, students must maintain a cumulative academic Grade Point Average (GPA) of 2.0 or better. Please refer to the academic probation section for all students that fall below 2.0.

The curriculum at Rosary has been developed by the Academic Council under the direction of the Principal/Assistant Head of School and the Assistant Principal of Academics. The curriculum is multi-layered offering academic classes as well as Advanced Placement and Honors classes for those who qualify. A Rosary Support Program (RSP) is offered throughout all four years of the academic curriculum for students with mild learning differences. Rosary hires only faculty who are highly knowledgeable in their subject matter and who have appropriate credentials or degrees to teach our students the highly academic curriculum offered.

Please refer to Rosary Academy's course catalog for additional information regarding requirements and eligibility.

GRADING SCALE

The school grading scale is:

A+	99-100%	B-	80-81%	D	62-67%
A	92-98%	C+	78-79%	D-	60-61%
A-	90-91%	C	72-77%	F	59% and below
B+	88-89%	C-	70-71%		
B	82-87%	D+	68-69%		

GRADES AND ATTENDANCE

Regular attendance in class is directly related to strong academic performance. Students who miss class for any reason may find their grades affected by these absences. Every teacher has an absence policy for their individual class, in addition to the school policy listed below. Parents and students should be sure to familiarize themselves with their teachers' policies regarding absence from class.

GRADES AND GPA

Honors classes, AP (Advanced Placement) courses receive an extra grade point. The scale is as follows (pluses and minuses within each letter grade do not change the scale):

Honors Scale

A – 5

B – 4

C – 3

D – 1

F – 0

Academic Scale

A - 4

B - 3

C - 2

D - 1

F - 0

The semester exam constitutes 15% of the semester grade.

“I” (Incomplete) is used only in very rare cases when a student has missed work/test due to an excused absence at the end of the grading period. If the Incomplete grade is not made up within 2 weeks from the date grades were due, the grade will turn to an “F”.

All 8th and Zero period classes that receive a letter grade may be used for athletic eligibility but may not be calculated into the Academic GPA unless there is a non-academic class for substitution.

HONOR ROLL

Rosary Academy acknowledges both 1st honors and 2nd honors based on weighted academic Semester Grades.

1st Honors is identified by 4.0 and above, and 2nd honors is identified by 3.5 – 3.99 GPA.

COURSES AND SCHEDULING

Each student is required to take a course load of seven classes per semester. Counselors, with the assistance of the Assistant Principal of Academics, will closely monitor a student’s choice of courses to avoid the student becoming overloaded in her academic curriculum. A detailed explanation of the courses that are offered can be found in the Course Catalog which is published each year and posted on the school website. Registration for courses for the following year takes place during the third marking period. Students work with their counselor to prepare their next year’s schedule, to review graduation requirements, and to take proper courses for admission to the colleges or universities of their choice.

Incoming Freshmen receive course selection forms and a hard copy of the Course Catalog at the mandatory Incoming Freshman Scheduling Night in the Spring. At this meeting individual Department Chairs and administration speak about scheduling options.

HONORS CLASSES

Honors courses are taught at a faster pace and go into greater depth than regular academic courses and earn extra, or weighted, grade points for an A, B, or C. Students will be placed in these courses by their counselor according to prerequisites designated in the course catalog.

THE ADVANCED PLACEMENT PROGRAM

The College Board’s Advanced Placement Program (AP) enables students to pursue college-level studies while still in high school. Based on their performance on rigorous AP Examinations given in May, students can earn credit or advanced placement for college. In addition, the AP Program offers students these benefits:

- Allows high school students to take courses that are challenging, rigorous and in-depth – exactly the kinds of courses they will face once in college.
- Prepares students to succeed in college.
- Allows students to take more advanced courses in disciplines where they have received a firm grounding from AP.

Rosary Academy only offers AP exams for courses that are taught at the high school. Per the College Board, schools are under no obligation to offer such exams. Students may take AP exams at other high schools, but it is incumbent upon the students to ensure that when signing up for these exams that they are not in conflict with the regularly scheduled AP exams at Rosary Academy.

Rosary demonstrates its commitment to academic excellence by offering a variety of Advanced Placement courses taught by teachers who are well trained in their area. Qualified students who are willing to accept the challenge of a curriculum that serves as a national standard for college-level achievement should consider these courses. Students will be placed in these courses by their counselor according to prerequisites designated in the course catalog. Rosary students enrolled in AP courses are expected to take the AP exam for each AP class and are eligible to receive college credit with a passing score on the AP exam

PLACEMENT IN CLASSES

All Students

After students have selected courses, they are assigned to classes by our scheduling software. Selection of specific teachers is not permitted. Students not initially qualified for Honors classes can earn placement into certain Honors classes by individual department policy (testing or by earning A's both semesters in the academic level class with teacher and counselor recommendation).

GRADE NINE

Students are assigned courses required for graduation based on their Entrance Exam scores, Rosary math placement test, courses taken in middle school, and standardized tests administered in middle school in 7th and 8th grade.

GRADES TEN - TWELVE

Returning students select courses and are placed based on pre-requisites and teacher recommendation during the registration process in the spring. Guidelines for the placement of students in advanced courses can be found in the Course Catalog published annually.

CHANGING CLASSES

Rosary Academy does not have an open add/drop period. No changes will be made to schedules after the first two weeks of a semester, the exception to this would be an error made by the school for an incorrect placement in a subject. Should a class change be needed due to misplacement, the grade the student has earned to that date will be carried to the new class. Please note also, that seniors are not permitted to change classes at the beginning of 2nd semester, or any time after the add/drop period. In some cases, seniors have already been accepted to college and wish to lighten their load. Rosary does not permit this as an option. Please note that Rosary Academy will not accommodate student-initiated course changes for convenience, such as teacher preference or time of year. Students not doing homework or classwork is not sufficient reason to change a class. Student's meet with a counselor during the Course Request process, and course requests are finalized before the end of the prior school year.

REQUESTS FOR TEACHER CHANGES

All students are assigned to teachers and periods using our scheduling software. The computer balances all class sizes and assigns teachers to students in a random manner. To maintain proper class balance and fairness to all, requests for schedule changes will not be made to accommodate a teacher of their choice.

WITHDRAWAL FROM A COURSE AFTER THE SEMESTER HAS BEGUN

It is important to note that dropping a class can only occur under very unusual circumstances with the approval of the Assistant Principal of Academics. If a student drops a course prior to the first two weeks of any semester, there will not be a W on her report card. These drops would only be approved if the student is misplaced not because the student does not like the class or teacher. However, if a student drops a course after the first two weeks of any semester, a W will appear on the student's report card. In both cases there will be a straight transfer of grades even when dropping levels, i.e. AP/Honors to academic.

HOMEWORK FOR STUDENT ABSENCES

Homework can be found on within each teachers OneNote Class Notebook when students are absent.

ABSENCES AND MAKE UP POLICY

Absences fall into 2 categories: Excused (Unanticipated and Anticipated) and Unexcused. Unanticipated excused absences are due to illness, accident, family issues, etc. In a case of excused absences, students are required to meet with their teachers before or after school on the day of their return to discuss missed work and due dates. Failure to make up assignments, tests, quizzes as scheduled will result in no credit.

Unanticipated Absences

Guidelines regarding makeup work for unanticipated excused absences are as follows:

- If students are absent when something is assigned, they will have one day to complete the assigned work for each day missed.
- If students are absent the day of a quiz or test, they must make it up within one week of their return. Scheduling of make-up tests is strictly at the teacher's convenience. Test are generally expected to be made up either before or after school.
- Make up quizzes and tests are subject to alternate quizzes or tests based on teacher's discretion.
- If students are absent on a day of an oral presentation, individual or group, the student will be offered an alternate assignment or due date.

Students may be required to miss an extra-curricular event or practice to make up an assignment.

Anticipated Absences

Anticipated absences are absences due to an athletic event, performance, school trip, college visits or vacation.

In the case of an anticipated absence, students are required to turn in all assignments on the originally scheduled due date. The student has the option of turning the assignment in early or sending it in that day with a classmate, parent, etc.

For anticipated absences where the assignment cannot be completed and turned in on the originally scheduled due date, students are required to meet with their teacher at least 2 days before the anticipated absence to discuss work and instruction expected to be missed and establish a due date.

Please note, if a student is absent, it is the student's responsibility to find out what assignments have been given and when they are due. The student is responsible for reaching out to the teacher to

determine what they missed, in addition to checking their OneNote Class Notebook to see what was missed.

MISSING SEMESTER/FINAL EXAMS

All requests to take exams early must go through the Assistant Principal of Academics. Final exams may not be rescheduled without this approval. Students must provide documentation supporting the reason for the early request and get approval from the Assistant Principal of Academics.

No second semester exam may be taken after the last day of teacher attendance. Students that must miss exams due to illness must contact the Academic Office immediately to see if it is possible to make up exams before teachers leave for the summer.

Please note: Semester and Final exams will not be rescheduled to accommodate vacations plans, appointments, etc. Please check the school calendar before booking your vacation plans. All seniors MUST take their semester exams. If a senior student is ill and has to miss taking one or more of their exams, a doctor's note is required if the exam cannot be taken. Failure to provide this will result in the student receiving an "F" grade for their semester exam.

WITHDRAWAL DUE TO EXCESSIVE ABSENCES

Regular attendance at school is essential for academic success at Rosary. A student's grade will be affected by excessive absences since it becomes extremely difficult to make up missed assignments while continuing to move forward with new work. When it becomes necessary for a student to miss a segment of school beyond two weeks or absences have become excessive due to medical or psychological reasons, the school may ask the student to withdraw from Rosary for the remainder of that semester and enroll in another accredited school while they are recuperating. Should the student wish to return to Rosary a transcript from the accredited school must be sent to the Registrar at the end of that semester or year. A meeting will be scheduled with the Academic Office and the student's counselor before the student is permitted to reenroll through the Admissions Office.

CLASSROOM POLICIES

All teachers distribute and post Parent/Student agreements that include classroom policies at the beginning of each school year or semester. Parents and students should read these agreements very carefully before signing them. Students will be held responsible for the content of these agreements throughout the school year. Contact the teacher with questions on individual classroom policies. Note: School policy preempts classroom policy.

GROUP WORK POLICY

All teachers who assign group work must follow the school policy on group work which requires that both an individual and a group grade be given. The weight for each grade is determined by the teacher. Always consult the teacher's classroom policies for more detailed information.

OBSERVING CLASSROOMS

Occasionally, the Academic Office receives requests from parents to observe a teacher's classroom. These requests to observe a particular teacher's class cannot be approved. We strongly encourage parents to contact the teacher first when there are concerns about a class. Please review the Rosary Academy Communication with the School Policy for any questions about the proper chain of communication.

AERIES™

Aeries is the official attendance and grade-keeping program for Rosary Academy, where all official grades are kept and recorded. Aeries is part of a continuing effort to improve communications and strengthen partnership and communication among Rosary students, parents, and faculty. Students and parents who wish to monitor academic progress can access Aeries 24 hours a day from any computer. In addition, it allows parents and students to review the official school records for discipline, attendance, and grades at set grading periods.

All teachers are required to use Aeries and are expected to update their grade books at least once each week. If parents have questions regarding their daughter's posted grades, they should contact her teacher(s).

The Aeries portal is accessed via the school website. A Student ID, primary phone number, and verification passcode is needed to create an Aeries portal. All parents will receive that information at the beginning of the school year. If login or verification codes are misplaced, please contact IT or email aeriesportal@rosaryacademy.org

REPORT CARDS

Parents and students are encouraged to review grades on Aeries regularly to keep track of students' academic progress throughout grading periods. Please note we no longer mail report cards. You will receive an email indicating when official report cards are viewable in Aeries.

QUESTIONS ABOUT GRADES

Students and parents who have questions about any grade on a test, quiz or project and wish to have a review with the teacher, must bring that to the attention of the teacher within a reasonable time (two weeks).

Grades Available for Viewing on Aeries

October	First Mark Grades
January	First Semester Grades
March	Third Mark Grades
May	Second Semester Grades
June	Second Semester Grades

REQUEST FOR REVIEW OF A SEMESTER EXAM GRADE

At the end of the second semester, there are occasional requests from parents and students to review the semester exam. Since the 85% of the semester grade is posted the Friday before the beginning of semester exams, any questions relating to this portion of the grade must be taken care of before teachers leave for the summer. Parents or students wishing to review the second semester exam may request a SEMESTER EXAM REVIEW FORM from the Academic Office. Forms must be completed and turned in no later than June 30th. The purpose of this semester exam grade review is twofold. One, to provide an opportunity for the semester exam to be reviewed, and two, to see if possibly a mistake in the grading of the exam has occurred. It is not the purpose of this review to dispute answers on the test or otherwise try to persuade the teacher to change the grade. If a student has a question about a grade during the first semester, the student (or parent) should contact the teacher directly. If the teacher is no longer on campus, the Department Chair for the subject may be contacted. All requests for first semester grade reviews must be made prior to January 15.

POSTING OF THE 85% 1ST SEMESTER AND 2ND SEMESTER GRADE

The Friday before first and second semester exams begin teachers post the 85% grade for each student. The reason for this is to allow students or parents to be aware of their grade going into the final. This allows the student to know how well they must perform on the final exam to earn the grade they desire. It also allows the student an opportunity to ensure the 85% clearly reflects all completed work, test, and quizzes. **If a parent or student has any questions regarding the 85% grade, it must be addressed before the semester exam is taken.**

COMMUNITY COLLEGE CLASSES/ONLINE CLASSES, OTHER

Any student wishing to remediate a class at a local community college, online, or other, is required to have the signed approval of their counselor and the Assistant Principal of Academics. Students must request an official transcript be sent to their counselor once the course is completed. **Please note:** All core classes must be taken at Rosary Academy.

REPEATING A COURSE

Any semester grade of "F" must be remediated in summer school. Students are not permitted to retake a class during the school year for which they earned a grade of "F". It is recommended that any semester grade of "D" earned be remediated in summer school. It is highly recommended that a semester grade of "D" earned in the second semester of a first- or second-year Math or World Language class be remediated in summer school.

Students who wish to earn a diploma from Rosary Academy (this does not apply to transfer students) must take all core classes at Rosary Academy. Students may not take more than 2 credits (2 years of classes) from another outside accredited educational institution for any class unless there is an extenuating circumstance which requires approved by the Assistant Principal of Academics. Online classes are permitted on a limited basis only. An Off-Campus Course Request form must be submitted to the Assistant Principal of Academics by your counselor for approval.

SUMMER SCHOOL

Rosary Academy offers a summer school program for remediation and enrichment. In order to receive academic credits for summer school, students must take courses through Rosary Academy. When Rosary Academy offers a summer school course, students are not permitted to take another course for credit, or credit recovery (remediation) elsewhere at the same time. Summer School courses taken at a school other than Rosary Academy must have approval. Summer School courses taken at Rosary Academy will replace a "D" or "F" on the student's transcript. An Off-Campus Course Request form must be submitted to the Assistant Principal of Academics by your counselor for approval to remediate a course taken at a school other than Rosary Academy. Summer School courses taken at a school other than Rosary Academy will be averaged with the student's grade on her transcript at Rosary Academy. Summer School at Rosary Academy is co-educational and is open to students attending Rosary Academy and other Catholic high schools. At times, public school students may also attend summer school.

Any student who receives an "F" grade at the semester in any subject must remediate that "F" in summer school. In addition, a student receiving a "D" grade in the second semester of any Math or World Language course for which a second or third year is required is recommended to attend summer school at Rosary to remediate the grade and to prepare for the following year. Students whose academic GPA is below a 2.0 must attend summer school to remediate D's even if they have no "F's", so that they may improve their academic GPA to meet graduation requirements. Students may only remediate grades of D+ or lower. It is the student's responsibility to select and take the appropriate classes that are eligible for remediation.

Summer school courses must be completed in a shorter amount of time. Therefore, it is very important that you are in attendance for every face-to-face meeting. There are no "Excused Absences" for Summer School. Our Summer school courses are very intensive. Approximately 1 week of material is covered each day during summer school. OneNote serves as your classroom when you are not attending class at Rosary. Please note that you will need to spend approximately 4 hours each day, if not more, on the course material to keep up.

ACADEMIC PROBATION

Rosary is a college preparatory high school. Students are accepted based on the expectation that they are capable of meeting the academic rigors of the school. Therefore, students must maintain a cumulative, as well as semester, academic Grade Point Average (GPA) of 2.0 or better. Students are placed on academic probation after the first semester that they perform below 2.0. A second semester of academic work below 2.0 can be reason for dismissal. Freshman students may be asked to withdraw from Rosary if they have both semesters of academic work below 2.0 or if the second semester or cumulative academic GPA falls below 1.50. Having a GPA that low so early in the high school program makes meeting graduation requirements very difficult.

ACADEMIC WITHDRAWAL

When a student has not met the academic requirements of Rosary, the Assistant Principal of Academics in consultation with the administration may ask the student to withdraw. Final transcripts are provided to the school/program designated by the parent/guardian at the time of withdrawal. No future academic grades for work completed at another institution or educational program will be posted or added to the Rosary Academy transcript of grades issued at the time of withdrawal. Rosary is under no obligation to continue to facilitate the continuance of the student's education at Rosary or by any agent or representative of Rosary.

YEAR-END REVIEW PROCESS

At the close of first semester and at the end of summer school, the Assistant Principal of Academics in consultation with the administration examines the files of any student(s) for whom there is some academic concern and determines an appropriate course of action.

ACADEMICS AND PARTICIPATION IN ATHLETICS

Students must have a 2.0 total GPA (which includes non-academic classes) in the most recent grading period to be eligible for participation in athletics or specified activities. The grades from the most recent grading period will be used to determine eligibility. In some cases, activities require a higher GPA for participation. These athletic/activities eligibility GPA's include all courses taken for credit.

If a student athlete falls below a 2.0 total GPA at any official grading period (i.e. 1st mark, 1st semester, 3rd mark, 2nd semester), she may not represent Rosary in athletic competition. Should an athlete fall below a 2.0 total GPA, a request for a one-time Waiver for Eligibility to participate in athletic competition may be made by the coach. Students or parents who wish to receive a Waiver for Eligibility should present their individual case to the student's coach for the particular sport in which the student is participating. The coach in turn will petition the Assistant Principal of Academics for approval. The request for a waiver must come directly from the student's coach. The Assistant Principal of Academics will not consider the request for a waiver that comes directly from a student or parent. A Waiver for Eligibility is given only ONE TIME during the student's high school years. The Monday after grades are submitted, students become either eligible or ineligible. A waiver is generally reserved for varsity athletes. Freshmen are generally not given this option. A Waiver for Eligibility is effective for one grading period only. The waiver may be revoked if a student's GPA falls below a 2.0, the student receives an F in any course, or academic progress is not seen during the time of the waiver.

TRANSFER STUDENTS

To be accepted as a transfer student to Rosary, a student must have an academic GPA of 2.0. All transfer credits must come on an official school transcript from an accredited institution. Only courses marked honors or AP will receive any additional weight on the Rosary Academy transcript. Courses marked Accelerated or deemed to be "at an honors level" by sending school will not qualify for additional weight. Families may be asked to provide a letter of recommendation from either the principal or school official of previous school indicating no disciplinary actions have been taken.

INTERNATIONAL STUDENTS

All International students are held to the same standards and code of conduct requirements as our domestic students. International students must reside with their parent/guardian or homestay family through their entire time at Rosary Academy. They are not allowed to live on their own at any time. International students must maintain a cooperative relationship with their homestay family. The arrangement of the homestay for the international student is the responsibility of the student's family and not the responsibility of Rosary Academy. In the event of any homestay changes, it is the responsibility of the student to communicate those changes to the school registrar. An international student's enrollment status is considered "at will," meaning the school reserves the right to withdraw the student from Rosary Academy on the basis of academic probation, on campus school discipline problems, and/or off campus homestay behavior problems.

Students transferring from an International School as seniors must be able to meet all the graduation

requirements of Rosary Academy if they wish to earn a Rosary diploma and participate in graduation exercises. In addition, they must complete two years of required Religion courses. Those courses should be the junior and senior year classes offered at Rosary. The Administration reserves the right to make the final decision on International students wishing to graduate from Rosary Academy.

International students who come to Rosary after their Freshman year, will need to submit their previous course work directly to the colleges and universities to which they are applying. Courses taken and credits earned at International Schools will not be reconciled on the Rosary transcript. It will be necessary for the student to send two transcripts when applying to college, one from the international school, which the student must request, and one from Rosary.

STUDENTS STUDYING ABROAD

Any student who leaves Rosary Academy to study abroad must have a transcript from an accredited school if they wish to return to Rosary. Students and parents must sign an agreement regarding this at the time of withdrawal should they wish to return.

PHYSICAL EDUCATION POLICY

All students at Rosary Academy are required to complete One year (1 credit) of Physical Education in order to graduate. This requirement can be met in the following ways:

REGULAR P.E. CLASSES

- Completion of 1 year (1 credit) in a Physical Education class at Rosary Academy, either during the regular seven period day, (first priority given to seniors), or during summer school (space permitting and first priority given to seniors). Summer school classes will count as 0.5 credits per semester or summer session. Students may take summer school P.E. both sessions if space is available and can earn a total of 1 credit for both sessions.
- Students may meet this requirement by participating in Rosary Sanctioned Sports, see below.

ROSARY-SANCTIONED SPORTS

The Rosary-Sanctioned sports that are offered on our campus that will be approved for credit include the following: Basketball, Beach Volleyball, Cheerleading, Cross Country, Dance, Golf, Lacrosse, Soccer, Softball, Swimming, Tennis, Track and Field, Triathlon, Volleyball, Water Polo and Wrestling. Two years of continuous participation in a seasonal or semester sport will satisfy the full 1 credit requirement for graduation.

A maximum of 1 credit per year may be earned through participation in a Rosary-Sanctioned sport. If a student is dropped or withdraws from the sport before meeting the 1-year commitment (stated above), she must earn the additional credits needed prior to graduation. These additional credits may not be earned off campus; the remaining P.E. credits needed for graduation must be earned on the Rosary Academy campus.

OTHER OPTIONS

- Team Manager - Students may earn 0.5 P.E. credits per semester by being a Team Manager. Space is limited in this semester long course, and students must be recommended by the team coach.
- Trinitas Spring Musical - Cast and crew members will receive a maximum of 0.5 credit per year. Cast and crew members must participate in a minimum of 200 hours physical activity to receive the 0.5 credit of P.E. credit

GRADUATION REQUIREMENTS

In order to graduate from Rosary Academy, a student must successfully complete a minimum of 28 credits of course work. Included within credits completed satisfactorily are the following

GRADUATION POLICY

In order to receive a diploma from Rosary Academy, a student must:

- Have successfully completed a minimum of 28 credits of coursework.
- Have no un-remediated grades of “F” on her transcript.
- Have a cumulative academic GPA of 2.0 or better.
- Be in good standing with the Attendance and Dean’s Office.
- Have no outstanding financial obligations with the Business Office.
- Have completed all class service and retreat obligations.
- Turn in their gown following Commencement Exercises

A senior who has the misfortune of receiving a grade of “F” on her transcript will not receive a diploma from Rosary Academy until the “F” has been remediated. In order to participate in graduation exercises she must:

- Have a cumulative academic GPA of 2.0 or better.
- Not have more than 2 “F” grades on her transcript.
- Be in good standing with the Attendance and Dean’s Office.
- Have no outstanding financial obligations with the Business Office.
- Have completed all class service and retreat obligations
- Turn in their gown following Commencement Exercises

All incomplete work must be turned in by the 85% posting date in order for this work to be calculated into final grades. Any senior who is enrolled in a non-Rosary Academy online class needed to meet graduation requirements must have all work and the final exam completed by May 1st with the official transcript received by the counselor no later than May 10th. Any student who has a “School Hold” on her diploma will not receive the diploma until the hold is removed. Students who have a “School Hold” on their diploma because of incomplete graduation requirements must have those deficiencies completed by August 31st of the graduation year. If applicable, a transcript from the community college or university must be submitted to Rosary for the completed work. The date of graduation on the transcript will reflect the year the graduation requirements have been met if not done by August 31st of their graduation year. All religion courses must be made up at Rosary Academy.

28 CREDIT LIMIT

Rosary uses a maximum number of 28 academic credits to determine GPA. Academic credits beyond 28 taken during summer or at a community college may be placed on the Rosary transcript, but the credit will be zeroed out so the 28 number is not exceeded. Note: Universities may recalculate a student’s GPA to include any course given zero credit. Academic credits earned in classes taken during the regular school day, periods 1-7, will always be counted on the transcript with no exceptions.

LATIN HONORS

In recognition of distinguished academic achievement and high standards of academic integrity, Rosary Academy awards graduation honors to students based on the students weighted academic grade point average (GPA) over seven semesters.

Rosary Academy will honor graduating seniors by the following distinctions based on their weighted academic GPA upon the completion of their coursework over seven semesters out to 4 decimal places.

- 4.5000 or higher = Summa Cum Laude – “with the highest distinction”
- 4.3000 – 4.4999 = Magna Cum Laude – “with great distinction”
- 4.1000 – 4.2999 = Cum Laude – “with distinction”

Eligibility for Latin Honors designation is based only on courses taken at Rosary Academy. Latin Honors designations are placed on student transcripts.

VALEDICTORIAN AND SALUTATORIAN

The Valedictorian award is bestowed upon the senior who has earned the highest weighted academic GPA over seven semesters and has shown commitment to the school’s mission and charism. In order to be considered for Valedictorian the student must have attended Rosary for at least six of the seven semesters. The decision is made in early spring by the Head of School and the Principal/Assistant Head of School.

The Salutatorian award is bestowed upon the senior who has earned the second highest weighted academic GPA over seven semesters and has shown commitment to the school’s mission and charism. In order to be considered for Salutatorian the student must have attended Rosary for at least six of the seven semesters. The Head of School and the Principal/Assistant Head of School make the decision in early spring.

Rosary Academy is a non-ranking school. It is not the policy of Rosary Academy to rank students or provide a decile placement. In the very rare case that a College, University, or Scholarship Program should require a decile placement, that report will be sent directly to the requesting agency. Rosary Academy does not give this information to parents or students.